BALLVILLE TOWNSHIP TRUSTEES – REGULAR MEETING
BALLVILLE TOWNSHIP HOUSE
TUESDAY, MARCH 21, 2017 – 5:30 P.M.

The meeting was called to order at 5:30 p.m. by Chairman W. Robert Kusmer with the Pledge of Allegiance. Also present were Trustees Richard A. Geyer and David P. Stotz.

Moved by Mr. Geyer, seconded by Mr. Stotz, that the minutes of the March 7, 2017 meeting be approved as written. Upon a vote, Mr. Geyer - Yes; Mr. Stotz –Yes; Mr. Kusmer – Yes; motion carried.

Ellen Ickes, Fiscal Officer, provided printed financial reports to the trustees, and a financial report as follows:

Total bills: ..... $ 26,762.93

Total receipts: ..... $ 369,484.00

Cash total: ..... $ 1,196,146.17

It was moved by Mr. Stotz, seconded by Mr. Geyer, that the financial report be approved and the bills be paid. Upon a vote, Mr. Geyer – Yes; Mr. Stotz – Yes; Mr. Kusmer –Yes; motion carried.

PUBLIC COMMENT
A sign-in sheet was passed around and all present were requested to sign in (attached).
Lisa Kern of 1508 Arrowhead Drive spoke to the trustees about a cell tower just built at the end of her drive. She has health concerns about the towers and provided statistics and written documentation supporting their role in causing cancer. She stated that anyone living within a five mile radius of a cell tower, particularly children, have a higher risk of having cancer. She expressed her concern for everyone living around cell towers and asked the trustees to research this matter. Chairman Kusmer informed her that the township has no jurisdiction over these larger towers and encouraged her to contact the PUCO since our zoning code is superseded in the construction of the larger towers; the township can only control the smaller towers. Ms. Kern stated she just wanted to make people aware of the ill-effects of cell towers.

CEMETERY BOARD REPORT - Jack Ferguson
Mr. Ferguson reported he had nothing new. Superintendent Lagrou spoke to the trustees about indigent burials as the township has been asked by a local church to bury a township resident under these circumstances. Discussion took place and it was agreed that rules need to be in place for these situations, and the number of burials per grave need to be determined. Mr. Lagrou will contact Solicitor Strickler for guidance as he is already working on cemetery regulations as discussed at the March 7 meeting.

ZONING INSPECTOR REPORT - David Schwartz, Zoning Inspector
The Board of Zoning Appeals will meet on Wednesday, March 29 at 6:00 p.m. to review Donald MacLeod's request for a home occupation permit for a fish business on Hayes Avenue. Neighbors may have concerns with high volume traffic.

Mr. Schwartz provided a revised zoning permit application form for future use for the trustees' review and approval.

Mr. Kusmer discussed Michael Compliment's nuisance property and all the items in the yard. Mr. Schwartz was asked to send him a notice regarding this.

A brief discussion took place about the search for a replacement for Mr. Schwartz as he will be leaving the township at the end of April.

The Zoning Inspector Report from March 21, 2017 was entered into the township's meeting minutes.

PARKS BOARD REPORT - Bill Lagrou and Kerry Wood
Mr. Lagrou advised that a couple of roofing quotes for the buildings in Conner Park have been received. They came in at $23,159 from S & S, and Michael Construction provided a quote of $24,763. Quotes are still being sought. The township house roof includes a quote from S & S of $26,939 (includes eaves) and $37,195 from Michael Construction (does not include eaves). Discussion took place on the options and materials available for the roofing projects, and it was suggested that the roof replacement work be done over a period of time. Mr. Wood stated that the Eagle Nest Shelter is most in need of a new roof. Mr. Lagrou advised that it is the newest roof, but the back side catches wind from the field behind it and keeps losing shingles. A new metal roof would have a 50 year warranty.

Mr. Stotz stated that the first priority should be getting the non-slip flooring in the restrooms and discussion took place on how to avoid damage from baseball cleats on new flooring.

Mr. Lagrou has prices for more lighting in Conner Park. Bollards are cheaper than lights by $1,300 each. Discussion took place on lighting. Mr. Geyer pointed out that if Conner Park is a hub in the "bike trail", a grant may help pay for new lighting.

Mr. Wood announced that the Easter Egg Hunt will be held Saturday, April 8 at 11:00 and the cost of eggs and candy will be approximately $125.00. The township has a bunny suit that is used every year.

April 15 is the date Mr. Lagrou will open the restrooms in Conner Park, and he is waiting until then so that freezing is not a problem. The EPA paperwork will have to be processed.

ROAD SUPERINTENDENT REPORT - Bill Lagrou
The removal of the cul-de-sac on Melissa Drive will mean a lot of nice topsoil for filling holes in Conner Park. A sod-cutter will be rented to help the township crew do this work.

A resident on Bartson Road complained to Mr. Lagrou about a street light that didn't work. It worked after the bulb was replaced by AEP but, shortly after, the resident complained the light was missing. The resident was advised by Mr. Lagrou that the township was not involved in the removal of the light, and to contact the Sheriff's Department or AEP.

Mr. Lagrou told the trustees that Sandusky County was not applying for a signs grant, as discussed recently, but was simply placing an order for signs. Mr. Lagrou advised he would like to go in with the county and order 50 – 8 ft. posts and 50 – 11 ft. posts. He will provide information to the fiscal officer for a purchase order soon. Since last week, the township has replaced 28 signs from last year's sign grant.

Mr. Lagrou advised that the Poorman's subdivision estimate came in at the same as before, $91,000, for re-paving Victor, St. Paul, St. Thomas, and Norbert Drives. Issue I prospective work on Lutz Street is $44,000. Repaving costs will be $32,000 for Buchman Road (no berming).

Al O'Neal of Norbert Drive has a problem with his driveway not being even with the road.

The Ballville Volunteer Fire Department is looking for some historic information on Ballville Township for its website. Mr. Kusmer will provide Mr. Lagrou with some information he has.

Mr. Kusmer advised he will contact Great Lakes Internet Service about the bill they keep sending to the township as they will not be paid. The township no longer wants their services since the the website no longer works and Great Lakes has not been able to fix it. Mr. Kusmer is looking for a new service provider.

Mr. Lagrou asked the trustees for approval on a few items that are available at the consignment sale which will be held at the Sandusky County Fairgrounds this week. He had photos of a few items, and it was discussed that if the prices are reasonable, he could spend up to $1,500 on the interested items. The township can be billed for any items purchased.

NEW BUSINESS

Mr. Stotz made a motion, seconded by Mr. Geyer, for a reallocation among certain funds. The motion passed following a roll call vote: Mr. Geyer – Yes; Mr. Stotz - Yes; Mr. Kusmer – Yes; as Resolution 2017-13:

RESOLUTION 2017-13

A RESOLUTION OF THE BOARD OF TRUSTEES OF BALLVILLE TOWNSHIP TO REALLOCATE AMONG ACCOUNT LINE ITEMS WITHIN THE GENERAL FUND, CEMETERY FUND, AND DEBT SERVICE-2017 KENWORTH/ACCESSORIES FUND

Mr. Geyer made a motion, seconded by Mr. Stotz, for approval on signing a release of the easement granted to Kinder Morgan in the new park. The motion passed following a roll call vote: Mr. Stotz – Yes; Mr. Geyer - Yes; Mr. Kusmer – Yes; as Resolution 2017-14:

RESOLUTION 2017-14

A RESOLUTION AUTHORIZING THE BOARD OF TRUSTEES TO EXECUTE A RELEASE OF THE EASEMENT GRANTED TO KINDER-MORGAN AT THE CHUDZINSKI-JOHANNSEN PARK.

Mr. Geyer moved, seconded by Mr. Kusmer, to plant a tree in Conner Park with a plaque for Jane Stotz, who is no longer on the Parks Board but had been a long-time board member. Upon a vote – Mr. Geyer – Yes; Mr. Stotz – Yes; Mr. Kusmer – Yes; the motion passed.

Mrs. Ickes advised that her UAN Dell laptop, new last April when the township switched to UAN software, will be replaced in June and the first laptop will be given to the township.

Mr. Stotz made a motion, seconded by Mr. Geyer, to renew the township's property and casualty insurance on June 6, 2017 with OTARMA. Upon a vote, Mr. Geyer - Yes; Mr. Stotz – Yes; Mr. Kusmer – Yes; the motion carried.

Mr. Geyer made a motion, with a second by Mr. Stotz, to approve a change in agent for the OTARMA policy from Huntington Insurance in Tiffin to Sprouse Insurance, Inc. of Fremont, the current Fremont-based agent for the township's health insurance. Upon a vote, - Mr. Geyer – Yes; Mr. Stotz – Yes; Mr. Kusmer – Yes; the motion carried.

Mr. Lagrou advised that he will be hiring new summer employees. Max Chudzinski will be seeking other employment and will not be returning to the township.

Mr. Kusmer advised that he is working on the final few easements needed to proceed with the Stahl Road drainage project, and he has been working on plans and a spec book. This work will be bid out with the township requiring a performance bond. The work will be advertised and bids will be opened at the April 18 meeting.

Mr. Stotz made a motion, seconded by Mr. Geyer, to enter into Executive Session to discuss personnel. Upon a roll call vote, Mr. Kusmer – Yes; Mr. Stotz – Yes; Mr. Geyer – Yes; the motion carried and the trustees and fiscal officer entered into Executive Session at 8:00 p.m. At 8:40 p.m., Mr. Stotz made a motion, seconded by Mr. Geyer, to leave Executive Session. Upon a roll call vote, Mr. Stotz – Yes; Mr. Kusmer – Yes; Mr. Geyer – Yes; the motion carried and the trustees returned to regular session. No action was taken following the Executive Session.

Purchase orders and checks for bills were signed by the trustees at this meeting.

There being no further business, it was moved by Mr. Stotz, seconded by Mr. Geyer, to adjourn the meeting at 8:45 p.m. Upon a vote, Mr. Geyer - Yes; Mr. Stotz - Yes; Mr. Kusmer - Yes. The motion passed and the meeting was adjourned.

Respectfully submitted,

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Ellen K. Ickes, Fiscal Officer

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W. Robert Kusmer, Chairman