# BALLVILLE TOWNSHIP TRUSTEES – REGULAR MEETING
## BALLVILLE TOWNSHIP HOUSE
## TUESDAY, APRIL 4, 2017 – 5:30 P.M.

The meeting was called to order at 5:30 p.m. by Chairman W. Robert Kusmer with the Pledge of Allegiance. Also present were Trustees Richard A. Geyer and David P. Stotz, along with Randal L. Strickler, Solicitor.

Moved by Mr. Geyer, seconded by Mr. Stotz, that the minutes of the March 21, 2017 meeting be approved as written. Upon a vote, Mr. Geyer - Yes; Mr. Stotz –Yes; Mr. Kusmer – Yes; motion carried.

Ellen Ickes, Fiscal Officer, provided printed financial reports to the trustees, and a financial report as follows:

Total bills: ..... $ 25,253.43

Total receipts: ..... $ 10,181.75

Cash total: ..... $ 1,181,610.69

It was moved by Mr. Stotz, seconded by Mr. Geyer, that the financial report be approved and the bills be paid. Upon a vote, Mr. Geyer – Yes; Mr. Stotz – Yes; Mr. Kusmer –Yes; motion carried.

**PUBLIC COMMENT**
A sign-in sheet was passed around and all present were requested to sign in (attached).

Larry Bowers and Chairman Kusmer discussed the drainage project for Mr. Bower's neighborhood. Mr. Kusmer advised that the last three signatures are needed on easements. One resident was hospitalized, and once he signs, the last two residents have agreed to sign. Mr. Kusmer said he has prepared the plans and the bid package is ready. It is just a matter of getting the signatures.

Sheriff's Deputy Matt Stotz was present for the meeting and advised that there were 137 calls for service in Ballville Township during the month of March.

Jim Darr of OSS was present to discuss the recycling center in Hydraulic Park. He provided a handout and advised the trustees that we are approaching the end of the five year Aim to be Green contract in September. Rumpke provides the trash hauling services. Ballville Township is the highest volume dump site of the 41 OSS sites. Services will be bid out with Rumpke and Republic Services, and a 66% increase in rates is anticipated.

Mr. Darr cited various statistics, including some from his handout. The recycling center is as busy on Saturday and Sunday as it is throughout the week. There are 13 containers that are dumped 3 times a week, and these 39 dumps per week represent $30,000.00 a year in costs. Ballville has seen huge growth in usage, and city residents are using the site as well. The township has no way to police who is using the dumpsters, although they are intended for the use of township residents.



Mr. Darr advised that the township may be nearing capacity for drop-offs and the number of days the site can be serviced. Based on projected use in 2013, the dumpsters have three times more volume today. Another 6-12 additional dumpsters should be considered, perhaps starting with two, then adding more. Superintendent Lagrou suggested additional dumpsters be placed on the east side of the current dumpsters.

It was suggested by Mr. Darr that township residents be provided information about what items should and should not be dropped off. Styrofoam is recyclable, but not desirable as no one in our area wants to recycle it, and it is full of air and is a space waster in the dumpsters; boxes are not broken down before depositing in the dumpsters and take up space; garbage bags should not be put in the dumpsters because they get caught in the rollers of the recycling machines and result in shut-downs and loss of productivity.

It was noted that Mr. Lagrou does a great job with the drop-off site. The trustees thanked Mr. Darr for this information.

**CEMETERY BOARD REPORT** - Jack Ferguson and Jim Gillis
Mr. Lagrou advised that he has a deed to be signed tonight, and deed #1770 was signed for Marsha Bennett for Section 14, Lot 11, Grave 8.

Mr. Lagrou also advised that cemetery cleanup starts next week. With the high winds we have recently had, cemetery decorations keep blowing off the gravesites, and township employees pick them up wherever they are found on neighboring properties. The residents who have left them at the cemetery are not always understanding when they find out the decorations are no longer there. Grave blankets did not hold up very well to the winds this year either.

Solicitor Strickler and Mr. Lagrou discussed indigent burials, and Mr. Strickler pointed out that the township does have an indigent burial resolution, probably passed 10-15 years ago. This is being looked into.

Mr. Stotz made a motion, seconded by Mr. Geyer, for passage of a resolution clarifying who can be buried in the Veterans' Section of McGormley Cemetery. The motion passed following a roll call vote: Mr. Geyer – Yes; Mr. Kusmer - Yes; Mr. Stotz – Yes; as Resolution 2017-15

**RESOLUTION 2017-15**
*A RESOLUTION OF THE BOARD OF TRUSTEES OF BALLVILLE TOWNSHIP RELATIVE TO THE INTERNMENT OF VETERANS AND THEIR SPOUSES IN MCGORMLEY CEMETERY.*

**ZONING INSPECTOR REPORT** - David Schwartz, Zoning Inspector
The Zoning Inspector Report from April 4, 2017 was entered into the township's meeting minutes.

Mr. Schwartz advised that he sent notices to Michael Compliment to clean up his property.

The Donald MacLeod home business use hearing for a fish business held March 29 with the Board of Zoning Appeals addressed safety and traffic concerns caused by deliveries to the residence. The request for a home business use permit was denied.

**PARKS BOARD REPORT** - Bill Lagrou and Kerry Wood
The township Easter Egg Hunt will be held Saturday, April 8 at 11:00 a.m. and it has been advertised in several places.

Mr. Lagrou stated that the process of opening the park restrooms has started and repairs are being done, including some for leaks. Water samples were taken and submitted today. April 15 is the opening date for the restrooms.

OSS sent a letter to Mr. Lagrou that the OSS grant for posts for the new park was not awarded to the township. This may be due, at least in part, to the fact that the posts are not available locally (in Ohio). In the next round for the OSS grant, the township might instead apply for rubberized playground flooring. The Parks District grant may be good for additional swings made of recycled plastic.

The Parks Board has considered Frisbee golf at the new park. It is popular at Walsh Park, and is known to be popular in parks in Bowling Green and Tiffin.

The trustees were advised that Sue Babione will be attending OSS and Park District meetings.

Mr. Lagrou stated that he will be taking EPA water treatment classes in Sandusky and the cost will be $195.00.

On May 4, Mr. Lagrou and employees Ken Hoffman and Bryan Myers will be attending training through ODOT. No lunch is provided, and Mrs. Ickes pointed out that without an overnight stay, the township cannot pay for lunch. On May 25 and 26, Mr. Lagrou will be taking online training.

Valley Electric has been paid for 90% of the Conner Park lighting work they have done, and everything needs to be hooked into the electrical box.

**ROAD SUPERINTENDENT REPORT** - Bill Lagrou
Before Deputy Stotz left the meeting, a noise problem on CR 198 was discussed briefly. Solicitor Strickler will look into recent legislation, if any, regarding noise problems and advise accordingly.

Mr. Kusmer confirmed that the prices the township has received on metal roofing are in line. Gabel Construction will also be providing a price for metal roofing. Mr. Lagrou suggested the township house be roofed this year as a priority. When the shelterhouses are re-roofed, the Eagle Shelter should be the first shelterhouse done.

Discussion took place on air conditioning/furnace issues for the township house since the air conditioning unit sits on the roof and it will be hard to maintain/repair on a slippery metal roof. The current air conditioning unit and furnace were new in 1978. Due to the age of both units and the re-roofing of the township house, the township is seeking quotes for both units so they are compatible. A new furnace can remain up above the meeting room, and the air conditioning unit could be placed outside of the township house. Prices have already come in from S & S, Michael Construction, Expert Air, and AIR EEZ. Other suggestions were made for vendors to contact for quotes. Expert Air from Clyde provided a quote for both of $5,960.00.



Mr. Lagrou was contacted by a logging company that ruined the berm on Twp. Rd. 131. They contacted him and let him know of the damage caused by their entering and exiting a field. Mr. Lagrou will invoice them $150.00 for stone and township employee time for repairs.

The township was able to get a good deal on a forklift basket at the consignment sale at the fairgrounds last week for $515.00. The basket was taken to Rich's Farm Equipment and will be outfitted for the township's forklift.

There is a salt supply of approximately 300 tons left. April 30 is the deadline for winter salt grant applications.

Upon a request from Mr. Lagrou to approve the hiring of two seasonal summer employees, Mr. Geyer made a motion, seconded by Mr. Stotz, that Zach Militello and Paige Miarer, both residents of Ballville Township, be hired. Both will be paid minimum wage and are expected to start in June. Upon a vote, Mr. Geyer – Yes; Mr. Stotz – Yes; Mr. Kusmer – Yes; the motion passed.

**OLD BUSINESS**

**NEW BUSINESS**
Mr. Geyer made a motion, seconded by Mr. Stotz, for reallocation within the Special Assessment Fund. The motion passed following a roll call vote: Mr. Geyer – Yes; Mr. Kusmer - Yes; Mr. Stotz – Yes; as Resolution 2017-16:

**RESOLUTION 2017-16**
*A RESOLUTION OF THE BOARD OF TRUSTEES OF BALLVILLE TOWNSHIP TO REALLOCATE AMONG ACCOUNT LINE ITMS WITHIN THE SPECIAL ASSESSMENT FUND.*

A brief discussion took place on the Thomson-Reuters Ohio Building Code the township recently received. It was decided not to pay the invoice ($105.00) and to have the fiscal officer return the building code.

Mr. Kusmer presented a proposal from Liamer for $4,500.00 for a new township website, keeping the previous domain name. The annual maintenance fee will be $240.00 a year. Mr. Stotz made a motion, seconded by Mr. Geyer, to contract with Liamer for the website development and maintenance. Upon a vote, Mr. Geyer – Yes; Mr. Kusmer – Yes; Mr. Stotz – Yes; the motion passed. Mr. Kusmer will clarify details of the contract and services.

At 7:25 p.m., Mr. Geyer made a motion, seconded by Mr. Stotz, to enter into Executive Session regarding the appointment of a new employee. Upon a roll call vote, Mr. Stotz – Yes; Mr. Geyer – Yes; Mr. Kusmer – Yes; the motion passed and the trustees, Mr. Strickler and Mrs. Ickes entered into Executive Session.

At 8:00 p.m. Mr. Geyer made a motion, seconded by Mr. Stotz, to return to regular session. Upon a roll call vote, Mr. Kusmer – Yes; Mr. Geyer – Yes; Mr. Stotz – Yes; the motion carried and trustees returned to regular session.

Mr. Stotz made a motion, seconded by Mr. Geyer, to establish the pay scale for the new zoning inspector at salary of $700.00 flat per month. The salary will include all duties of the zoning inspector with no additional payments for meeting attendance or township secretary duties. Upon a vote, Mr. Geyer – Yes; Mr. Stotz – Yes; Mr. Kusmer – Yes; the motion passed.

Mr. Geyer made a motion, seconded by Mr. Stotz, to remove the township secretary job description from the zoning inspector job description, eliminating the township secretary job position completely, and amending the 2017 wage scale accordingly. Upon a vote, Mr. Stotz – Yes; Mr. Geyer – Yes; Mr. Kusmer – Yes; the motion passed.

There were three applications received for the zoning inspector position that will be vacated by David Schwartz at the end of April. Mr. Kusmer advised that he will contact applicant Dave Bain for an interview with the trustees, hopefully on Friday, April 7. A motion was made by Mr. Stotz for the trustees to interview Mr. Bain, with a second by Mr. Geyer, at the first available time, to be determined. Upon a vote, the motion passed. Mr. Geyer – Yes; Mr. Kusmer – Yes; Mr. Stotz – Yes; the motion passed.

The March 31, 2017 Bank Reconciliation, purchase orders and checks for bills were signed by the trustees at this meeting.

There being no further business, it was moved by Mr. Stotz, seconded by Mr. Geyer, to adjourn the meeting at 8:10 p.m. Upon a vote, Mr. Geyer - Yes; Mr. Stotz - Yes; Kusmer - Yes. The motion passed and the meeting was adjourned.

Respectfully submitted,

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Ellen K. Ickes, Fiscal Officer

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W. Robert Kusmer, Chairman