BALLVILLE TOWNSHIP TRUSTEES - REGULAR MEETING
BALLVILLE TOWNSHIP HOUSE
TUESDAY, APRIL 18, 2017 – 5:30 P.M.

The meeting was called to order at 5:30 p.m. by Chairman W. Robert Kusmer with the Pledge of Allegiance. Also present were Trustees Richard A. Geyer and David P. Stotz.

Moved by Mr. Geyer, seconded by Mr. Stotz, that the minutes of the April 4, 2017 meeting be approved as written. Upon a vote, Mr. Geyer - Yes; Mr. Stotz –Yes; Mr. Kusmer – Yes; motion carried.

Ellen Ickes, Fiscal Officer, provided printed financial reports to the trustees, and a financial report as follows:

Total bills: ..... $ 133,223.51

Total receipts: ..... $ 3,785.25

Cash total: ..... $ 1,056,176.64

It was moved by Mr. Stotz, seconded by Mr. Geyer, that the financial report be approved and the bills be paid. Upon a vote, Mr. Geyer – Yes; Mr. Stotz – Yes; Mr. Kusmer –Yes; motion carried.

PUBLIC COMMENT
A sign-in sheet was passed around and all present were requested to sign in (attached).

Tom Anway and Tim Ellenberger, representatives from Fremont City Schools, were present to discuss the upcoming levy on the May 2 election ballot. Mr. Kusmer advised that he, along with trustees David Stotz and Rick Geyer, submitted a letter in support of the levy to The News-Messenger. Mr. Anway and Mr. Ellenberger thanked the trustees for allowing them to provide those present with the information on the levy.

Tom Halm and Jim Wright of Roselawn Drive, both of whom allowed the township to go through their properties for the Roselawn sewer project last year, were present and asked about the township seeding their yards soon. Mr. Halm requests that his yard be made level since a tree was taken out and its removal damaged the yard. There are also tree roots and wood chips that need to be cleaned up. He is looking for a new tree to plant in place of the one that was removed. A swale was requested heading down into the sewer. Mr. Kusmer advised that the second phase of repair might be a year or so out yet.

Before leaving the meeting, Ballville Volunteer Fire Department Chief Doug Crowell advised the trustees that one of the grants they had hoped they would get was not awarded to them.

CEMETERY BOARD REPORT - Jack Ferguson and Jim Gillis
Mr. Gillis reported that the cemeteries look good and that they would like to get flags up the week before Memorial Day for veterans' graves. He mentioned the cemetery rules and regulations regarding indigent burials. The township has to do indigent burials and they should be done properly.

Superintendent Lagrou stated that much of the cemetery cleanup has naturally occurred this year due to the wind.

The Cemetery Board will have its semi-annual meeting on Tuesday, May 2 at noon. Mr. Lagrou will take notes and type up the meeting minutes.

The composition of the Cemetery Board was briefly discussed, along with attendance requirements.

The trustees signed two McGormley Cemetery deeds:
Wanda Shaffer, Section 16, Lot 4, Grave 1
Frederick Zimmerman, Section 13, Lot 33, Grave 5

Mr. Lagrou would like to discuss indigent burials with the Cemetery Board and the method for marking the graves by using plaques or stones.

PARKS BOARD REPORT - Bill Lagrou and Kerry Wood
Mr. Wood advised that only three members and Mr. Lagrou present at the last Parks Board meeting (April). Mr. Lagrou took the minutes for Sue Babione and will have them done soon.

Valley Electric has not completed its work in Conner Park for the lights. Mr. Lagrou has not been able to get with them, but advised that the electricity needs to go to the shelter houses. Mr. Wood expressed concern over a hole in the ground that remains from Valley Electric's work. Following discussion, it was agreed that Valley needs to complete the work so the park can be safe and ready as the warmer weather approaches and more people come to the park. The hole is a liability for the township and needs to be filled as soon as possible.

Mr. Wood said it is a priority to have the Eagle Nest shelterhouse re-roofed (new metal roof) and the lights project in Conner Park done.

The poles for the lights have been here since 2015. Mr. Lagrou suggested taking the existing lights and making them LED so we can see how that works before purchasing any additional light poles. Mr. Kusmer suggested that the work be bid out; we may need cost and time estimates to finish the work because Valley does not finish it. Additional lighting, existing lighting, and LED lights being cheaper and providing better lighting were discussed.

Mr. Lagrou presented quotes for metal roofing for the Conner Park shelterhouse, restrooms, and dugouts:

Gabel Construction quote is $27,760 for all buildings. The price includes $6,425 per shelterhouse and $7,310 for the restrooms.

The quote from S & S is $23,159 for all buildings, and is broken down into $5,052 per shelterhouse.

Michael Construction had different prices configured for a total of $24,763 for the entire park.

The metal re-roofing will be done in phases. The Eagle Nest shelterhouse needs to be re-roofed for sure as the back side is in bad shape. Mr. Stotz made a motion, seconded by Mr. Geyer, to have S & S re-roof the Eagle Nest shelterhouse for $5,052 as the first building in the park to be done. Upon a vote, Mr. Geyer – Yes; Mr. Stotz – Yes; Mr. Kusmer – Yes; the motion passed.

The price for the restrooms from S & S was $5,626 and for both of the dugouts was $2,377 (dugouts will be done last).

Mr. Lagrou reported that new trees were planted in Conner Park, the sports fields are ready, and the restrooms are open.

The Parks Board meeting minutes from March 13, 2017 were entered into the township's meeting minutes.

ZONING INSPECTOR REPORT - David Schwartz, Zoning Inspector
Mr. Schwartz had sent a notice to Michael Compliment to clean up his property. Mr. Lagrou advised that he believes the property is being cleaned up.

Mr. Schwartz also reported that Kevin MacLeod had contacted the fiscal officer regarding the statement for the advertising fees he received from the township. He was billed for them because of a home use permit hearing with the Board of Zoning Appeals on March 29. However, after speaking with Mrs. Ickes he had not contacted Mr. Schwartz as Mrs. Ickes had suggested that he do. Mr. Schwartz stated that he had advised Mr. MacLeod there would be charges he would be responsible for in addition to the fee he paid for the application.

Census 2020 was briefly discussed. Mr. Kusmer advised that he would see what was being done at the county level and advise what was required of the township.

The trustees and Mr. Schwartz discussed placing Mr. Schwartz on the Board of Zoning Commission when there is an opening after his resignation as zoning inspector.

The Zoning Inspector Report from April 18, 2017 was entered into the township's meeting minutes.

ROAD SUPERINTENDENT REPORT - Bill Lagrou

Gary Chudzinski, who has a pending lawsuit against the trustees, had asked Mr. Lagrou to see that he was put on the agenda for tonight. Mr. Chudzinski then asked not to be put on the agenda, and that he may still attend this meeting, or maybe another one. Mr. Chudzinski was not present tonight.

Truck #2 was taken to Baumann's in Genoa to fix the backup alarm because Kalida Trucking apparently burned a wire while working on the truck. Kalida will be paying for this bill which is over $700.00.

Corey Hessick submitted a letter of resignation since he has accepted full-time employment at Crown Battery.

Road signs are 50-60% replaced, and need to be all done by July.

Mr. Lagrou advised the township crew is working on yards, filling them in on Richard Drive. Ax-Pro just took a large tree down in a yard so that the yard would not have to be re-planted in the Fall.

Adkins Sanitation is working on a drainage problem on Buchanan.

May 16 is the second trustee meeting in May and Mr. Lagrou would like to take bids for the sale of the International at that time. He will advertise this in the News-Messenger, perhaps the "free" column, and on the township's Facebook page. The deadline for putting this in the Ohio Township Association's magazine was missed. He is getting estimates for pricing the truck for auction.

Trustee Kusmer stated that he would also like to have the Stahl Road bids opened on May 16. The plans/specs will cost $20.00 to pick up a set, and the fees paid are non-refundable.

There was a brief discussion on the Poorman's subdivision repaving project. Assistant County Engineer Carlos Baez has priced it the same as last year, $91,000, and advised that materials are less this year. Mr. Kusmer will look into this and advise if Sandusky Township and Ballville Township want to go together and bid this together, using the same contractor and suppliers. A newspaper ad will need to be placed for this work to be bid out.

Mr. Lagrou is working on the salt resolution for salt for next year. The township will be asking for 200 ton. Application must be made by May 10, and the resolution should be passed on May 2, the next meeting. The storage of salt was discussed. The City of Fremont stores some of our salt now, and they will eventually be storing it at the old ODOT site on Oak Harbor Road once the city takes possession of the building.

OLD BUSINESS
The metal roof quotes for the township house have come in as follows:
S & S Construction - $26,939
Michael Construction - $37,195
Gabel Construction - $27,351

Mr. Lagrou advised that all contractors said moving the air conditioning unit from the roof to the ground was not a problem.

Quotes obtained include:
Expert Air - $6,650 at 80% efficiency
Steve Frey - $7,100 with 95% efficiency
Coleman - $6,368 with 90% efficiency (also prices of $7,134 and $3,500 for other units)
Air-Eez - $7,540 with 95% efficiency and $6,240 at 80% efficiency

NEW BUSINESS
Joseph Dumminger has been brought back to active status as a part-time employee. Corey Hessick has submitted his resignation. Mr. Geyer made a motion, seconded by Mr. Stotz, to approve the attached current employee roster. Upon a vote, Mr. Geyer – Yes; Mr. Stotz – Yes; Mr. Kusmer – Yes; the motion carried.

Mr. Stotz made a motion, seconded by Mr. Geyer, to hire Dave Bain as the new part-time zoning inspector. Upon a vote – Mr. Geyer – Yes; Mr. Stotz – Yes; Mr. Kusmer – Yes; the motion passed. Mr. Bain's start date will be May 1, 2017 and he will have a probationary period of 90 days. The salary will be $700.00 a month. A letter will be sent by the fiscal officer to Mr. Bain informing him of the offer of the position by the trustees.

Mr. Geyer suggested that the employment of the current zoning inspector, Dave Schwartz, be extended two weeks beyond his April 30 resignation date to assist Mr. Bain in taking over the zoning inspector position as he believes Mr. Schwartz would be agreeable to this. Mr. Stotz made a motion, seconded by Mr. Geyer, to pay Mr. Schwartz for one-half of May (May 1-May 15, 2017) at the rate of one-half of the monthly salary he has been receiving, ($855.00 monthly) to train Mr. Bain. Upon a vote – Mr. Geyer – Yes; Mr. Stotz – Yes; Mr. Kusmer – Yes; the motion passed. Mr. Geyer will contact Mr. Schwartz, and the fiscal officer was directed to send a letter to Mr. Schwartz advising him of this as well.

Mr. Stotz made a motion, seconded by Mr. Geyer, for the reallocation of line items among funds. The motion passed following a roll call vote: Mr. Geyer – Yes; Mr. Kusmer - Yes; Mr. Stotz – Yes; as Resolution 2017-17:

RESOLUTION 2017-17
A RESOLUTION OF THE BOARD OF TRUSTEES OF BALLVILLE TOWNSHIP TO REALLOCATE AMONG ACCOUNT LINE ITEMS WITHIN FUNDS.

Mr. Geyer made a motion, seconded by Mr. Stotz, to approve Memorial Day expenses in the amount of $50.00 as it is expected again that the American Legion will be asking for this donation for flags at veterans' graves. Upon a vote – Mr. Geyer – Yes; Mr. Stotz – Yes; Mr. Kusmer – Yes; the motion passed.

Trustee Kusmer informed those present that the land across from the township house on Tiffin Road, currently owned by Jack Zimmerman, is for sale. He would like the board to consider purchasing a 300' x 600' piece of land in order to build a new facility there in the future.

Salt storage is very hard on the township's facilities not equipped properly for storing salt, the storage building at Hydraulic Park is not in good repair, and the electrical wiring is not good in the current township house facility. Logistically this would make a good location for a new township house and facility, including salt storage. If the township purchased the property, there would be no metal roofing for the current township house, and the money set aside for that could be used toward the purchase of the land. The township house would be shingle roofed instead. He suggested making an offer to Mr. Zimmerman of $27,500 to start with. Mr. Stotz made a motion, seconded by Mr. Geyer, for Mr. Kusmer to begin the process of approaching and making an offer(s) for the purchase of said property. Upon a vote – Mr. Geyer – Yes; Mr. Kusmer – Yes; Mr. Stotz – Yes; the motion carried.

Purchase orders and checks for bills were signed by the trustees at this meeting.

There being no further business, it was moved by Mr. Stotz, seconded by Mr. Geyer, to adjourn the meeting at 8:30 p.m. Upon a vote, Mr. Geyer - Yes; Mr. Kusmer - Yes; Mr. Stotz - Yes. The motion passed and the meeting was adjourned.

Respectfully submitted,

_____
Ellen K. Ickes, Fiscal Officer

_____
W. Robert Kusmer, Chairman