BALLVILLE TOWNSHIP TRUSTEES – REGULAR MEETING
BALLVILLE TOWNSHIP HOUSE
TUESDAY, MAY 16, 2017 – 5:30 P.M.

The meeting was called to order at 5:30 p.m. by Chairman W. Robert Kusmer with the Pledge of Allegiance. Also present were Trustees Richard A. Geyer and David P. Stotz.

Moved by Mr. Stotz, seconded by Mr. Geyer, that the minutes of the May 2, 2017 meeting be approved as written. Upon a vote, Mr. Geyer - Yes; Mr. Stotz –Yes; Mr. Kusmer – Yes; the motion carried.

Ellen Ickes, Fiscal Officer, provided printed financial reports to the trustees, and a financial report as follows:

Total bills:	$ 39,332.72
Total receipts:	$ 58,442.23
Cash total:	$ 1,075,721.45

It was moved by Mr. Stotz, seconded by Mr. Geyer, that the financial report be approved and the bills be paid. Upon a vote, Mr. Geyer – Yes; Mr. Stotz – Yes; Mr. Kusmer –Yes; motion carried.

PUBLIC COMMENT
A sign-in sheet was passed around and all present were requested to sign in (attached).

Chairman Kusmer announced that the regular meeting would be stopped at 6:00 p.m. for the Stahl Road Sewer Project bid opening.

Sue Toeppe and other neighbors were present to discuss their concerns regarding the Kendra Good residence at 38 Katlyn Drive. Mrs. Toeppe stated that the lawn looks terrible. There are problems with several dogs at the residence, reportedly pitbulls, including instances where the dogs have gotten loose and bothered/bitten people. At least one (neighborhood) dog has died after being bitten by one of the dogs from this residence. Unpleasant smells come from the residence because of these animals.

Mr. Geyer asked if the dog warden had been contacted. The response was that the dog warden has done nothing to help them. One neighbor reported that there was a court case filed last year about a dog from the Good residence, and the penalty included a fine.

The neighbors took turns expressing their concerns for neighborhood children. They suspect there is drug activity at the Good home due to the high volume of vehicles that go there and the people are in-and-out quickly. Mrs. Toeppe has talked to a detective, but the drug task force is not up and running just yet as the levy for it was just passed on May 2. One neighbor stated that the newspaper had reported a drug overdose at the Good residence.

Chairman Kusmer stated that the township could do something to help the mowing situation, but not with the dog problem as there is no regulation for that. He advised that the trustees will speak to the Sandusky County Sheriff's office and the new sheriff, and acknowledged that there are only two people on the drug task force at this time. The trustees will also check with the Health Department about the smell from the dogs. Mr. Geyer asked if abuse of the animals was suspected and if the Humane Society had been contacted.

Mrs. Toeppe asked about establishing a neighborhood Block Watch, and Mr. Lagrou advised that the township could put up signs for this, the same as other neighborhoods have used. He stated that there would be a charge for this. After further discussion, the neighbors all left the meeting.

Tom Halm, Jim Wright, and Don Stein, all of Roselawn Drive, were present to ask the trustees when the final grading of topsoil and seeding would be done to complete the drainage work performed there recently. Mr. Halm stated that the weather has been perfect for doing this. Mr. Lagrou advised that the township took out the stumps, added good dirt and seeded with straw cover in the front of these properties. Mr. Lagrou stated that perhaps this week they could complete the work. After brief discussion, Mr. Halm questioned why the trustees would start other projects when theirs was not complete. Mr. Kusmer advised that the Stahl Rd. project has been done in phases, beginning in 2006, similar to the drainage project in question. Mr. Halm stated he was not happy and would like the drainage project on Roselawn completed now; if not, his yard will have to be torn up again later and basically will have to be repaired twice.

Mr. Stein stated that the problems started with the re-paving of the street and a two-foot fall that was not addressed; to put the completion of the project off for another year is a misrepresentation to the township's residents. Chairman Kusmer apologized if they felt the township misrepresented the progress schedule of the project. He added that many projects are done in phases, and much of it depends on finances.

Mr. Halm also asked why the catch basin is inside the yard and not out by the road as planned. Brandon Shull of S & S Construction was present for the bid opening, and had worked on the Roselawn/Martin project. He advised once the digging began, a gas line was discovered that did not appear on the plans they were given, and they were fortunate to find it before they hit it. The catch basin, therefore, had to be moved to its present location instead of the intended location near the road.

Mr. Lagrou said they will be getting their properties re-seeded. The neighbors then left the meeting.

6:00 P.M. BID OPENING OF STAHL ROAD SEWER PROJECT
Mr. Kusmer announced that six sealed bids were received. The bids were opened and read aloud as follows:

Zee Construction	$ 182,700.00
Great Lakes Demolition	$ 193,900.00
Unilliance Construction	$ 208,749.00
B'Hillz Construction	$ 170,943.00
Buckeye Excavating	$ 199,536.00
S & S Building & Excavating	$ 169,975.16

The township was asked if it will assign a prevailing wage officer, and Mr. Kusmer advised that it would be doing so. The bidders present were thanked for their bids, and all bidders left the meeting.

CEMETERY BOARD REPORT - Jack Ferguson and Jim Gillis
Mr. Gillis had nothing new to report.

Mr. Lagrou stated that there was a funeral last week in McGormley Cemetery for cremains of a husband/father and the township started the burial based on the cemetery's map. It was discovered that the wife/mother (died in 2002 and buried in 2003) was in the grave the township was preparing for the husband/father. Mr. Lagrou contacted the couple's son and received permission to move the wife/mother to match the gravestone. It is thought that maybe the gravestone came in with the names switched.

New flags will be purchased from the VFW for Memorial Day for the veterans' graves.

PARKS BOARD REPORT - Bill Lagrou and Kerry Wood
Mr. Wood advised that the price of steel for the metal roofing in Conner Park was going up in June and, as previously discussed, the township should consider purchasing all of the steel at once and store it until the roofing is installed. Mr. Lagrou stated that there is enough storage space for the material, and the cost will be 3% higher in June. A purchase order has been issued for the Eagle Nest Shelter house to commence work soon. The steel would be expected to be delivered after the Cancer Walk in June. S & S Builders has provided a quote for steel only of $8,558.00 for the remaining buildings in Conner Park (Fausey & Rusch shelterhouses, restrooms and two dugouts). After discussion, Mr. Stotz made a motion, seconded by Mr. Geyer, to purchase the steel material for $8,558.00 from S & S Builders at this time to avoid higher costs later. Installation of the roofing to occur as finances permit. Upon a vote – Mr. Geyer – Yes; Mr. Stotz – Yes; Mr. Kusmer – Yes; the motion passed. Mr. Kusmer signed and approved the estimate for the steel and returned it to Mr. Lagrou.

Mr. Lagrou stated that Sunrise Cooperative needs a new credit application completed in order to proceed with spraying at the new park and for seeding to follow.

The Parks Board meeting minutes from May 8, 2017 were entered into the township's meeting minutes.

ZONING INSPECTOR REPORT - David Bain, Zoning Inspector
The 2016 Zoning Summary was received and was entered into the township's meeting minutes.

Zoning Inspector Dave Bain reported that he has looked into the complaint about the migrant camp from the last meeting. Since the camp is not currently used, it is a township issue, not a Health Department issue. Mr. Bain will contact Township Solicitor Randy Strickler for guidance on how to proceed.

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Mr. Bain stated that Dave Schwartz, retiring zoning inspector, has worked with him the last two weeks to show him around the township and point out the problem properties. There are two properties on Siler St. the township has been dealing with for some time: the property at 1133 Siler does not have a clear title and no one claims ownership of it; and 1045 Siler is being cleaned up. Mr. Bain will also send a letter on a third property at15 Siler St. to have the grass mowed.

The Israel Books property on Morrison St. has been mowed and needs to be mowed again.

Mr. Schwartz and Mr. Bain spoke to Michael Compliment regarding his property on Route 53. Mr. Compliment said he would be working on cleaning it up, and Mr. Bain will monitor the progress.

Brief discussion took place on the Kendra Good property on Katlyn Drive, as well as the boarded-up property at 4018 Tiffin Rd.

Regarding Mobilite cell towers, Mr. Kusmer advised that the county has let out two cell tower permits in the township, but they must conform to township zoning.

Mrs. Ickes stated that Mr. Schwartz advised that he had several hours of secretary time performed prior to his May 15 end date that will be paid at the end of the month.

ROAD SUPERINTENDENT REPORT - Bill Lagrou
A brief discussion took place on the neighbors from Roselawn Drive who were present earlier tonight. Mr. Lagou said the township put good dirt in the yards, and the side yard(s) need to be done yet. Township crews are working on projects to get them done, and they all take time.

After discussion on the sale of the 1989 International truck, the township will have Solicitor Strickler prepare a resolution to advertise for sealed bids and for the sale of the truck at the next meeting (June 5). The bid opening will be Wednesday, July 5 at 6:00 p.m. The minimum bid will be $7,000.00. Mr. Geyer made a motion, seconded by Mr. Stotz, for the resolution for the advertisement for the sale of the truck and the bid opening to be scheduled for July 5 at 6:00 p.m. Upon a vote – Mr. Stotz – Yes; Mr. Geyer – Yes; Mr. Kusmer – Yes; the motion carried.

Superintendent Lagrou verified that Kalida Trucking paid Baumann's for the damage they caused to the Ford F450 truck backup lights and alarm, as discussed previously with the trustees.

The paint striping list for Ballville Township will consist of Baker and Rice Roads. Mr. Lagrou provided a guestimate of over $3,000.00 for middle and outer lines. These roads were repaved in the last few years with Issue II funds and striped with water-based striping. Mr. Lagrou suggested going in with the county on their paint-stripping bid, with a deadline of June 16. Mr. Stotz made a motion, seconded by Mr. Geyer, for the township to go in with the county on road-striping for these roads. Upon a vote, Mr. Geyer – Yes; Mr. Stotz – Yes; Mr. Kusmer – Yes; the motion carried.

The township is getting prices for hot mix for the driveways on Martin and Roselawn, Richard and Buchanan, recent sites of drainage projects.

Mr. Lagrou informed the trustees that he has mandatory training on May 25 and 26 at the Sandusky County Engineer's office, and the training is paid for by the Fremont Police Department.

The salt contract agreement with ODOT was successfully submitted online by Mr. Lagrou.

There appears to be some confusion among residents regarding the paving of Poorman's subdivision. Mr. Lagrou recently received a message from an unknown person blaming Ballville Township for the paving project not going forward this year. Mr. Kusmer stated that he had been advised by a Sandusky Township trustee that they were not going forward this year.

Discussion took place on the erosion problem on Maple Lane at the home of Rick Jenkins and how best to slow the water flow down to correct the problem. Upon discussion, the cost to correct the current conditions was roughly estimated at $10,000-$15,000.

The township has not yet applied for the MORE grant this year. Mr. Lagrou suggested that it be used to help defray the costs of a safety harness for use with the forklift. He noted that the vests are only good for 10 years.

Mr. Kusmer announced that Josh Randell from Liamer witll be taking pictures next Monday and Tuesday for the township's new website.

Discussion took place on the Stahl Road sewer project bids. S & S Builders is the low bidder with a bid of $169,975.16. Mr. Stotz made a motion, seconded by Mr. Geyer, to award the Stahl Road sewer project to S & S Builders contingent upon all paperwork being submitted by S & S within 10 days, including a bid bond and certificate of insurance. Upon a vote, Mr. Geyer – Yes; Mr. Stotz – Yes; Mr. Kusmer – Yes; the motion carried. The project is expected to start within a month and has a completion date of August 31, 2017.

OLD BUSINESS

NEW BUSINESS

Mr. Stotz made a motion, seconded by Mr. Geyer, for a reallocation of funds in the General Fund. The motion passed following a roll call vote: Mr. Geyer – Yes; Mr. Stotz - Yes; Mr. Kusmer – Yes; as Resolution 2017-19:

RESOLUTION 2017-19

A RESOLUTION OF THE BOARD OF TRUSTEES OF BALLVILLE TOWNSHIP TO REALLOCATE AMONG ACCOUNT LINE ITEMS WITHIN THE GENERAL FUND.

Chairman Kusmer advised that the township's offer of $30,000.00 to purchase approximately three acres of property across Tiffin Road for township use has been accepted. The first building on the property is expected to be a salt bin. All facilities will likely be moved there over a ten year period.

Mr. Geyer made a motion, seconded by Mr. Stotz, for the purchase of the property across the road from the township house for future development. The motion passed following a roll call vote: Mr. Stotz – Yes; Mr. Geyer- Yes; Mr. Kusmer – Yes; as Resolution 2017-20:

RESOLUTION 2017-20

A RESOLUTION OF THE BOARD OF TRUSTEES OF BALLVILLE TOWNSHIP AUTHORIZING THE BOARD OF TRUSTEES OF BALLVILLE TOWNSHIP TO ENTER INTO A PURCHASE AGREEMENT WITH JACK ZIMMERMAN FOR THE PURCHASE OF APPROXIMATELY 3.0 ACRES OF REAL ESTATE FOR TOWNSHIP PURPOSES.

Mr. Lagrou updated the trustees on two part-time employees regarding their family members and illnesses. Upon discussion, the trustees agreed that the township will send flowers in the price range of $50-75 for the death of an employee's family member.

Purchase orders and checks for bills were signed by the trustees at this meeting.

There being no further business, it was moved by Mr. Stotz, seconded by Mr. Geyer, to adjourn the meeting at 7:45 p.m. Upon a vote, Mr. Geyer - Yes; Mr. Stotz Yes; Mr. Kusmer - Yes. The motion carried and the meeting was adjourned.

Respectfully submitted,

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Ellen K. Ickes, Fiscal Officer

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W. Robert Kusmer, Chairman