BALLVILLE TOWNSHIP TRUSTEES – REGULAR MEETING
BALLVILLE TOWNSHIP HOUSE
TUESDAY, JUNE 20, 2017 – 5:30 P.M.

The meeting was called to order at 5:30 p.m. by Chairman W. Robert Kusmer with the Pledge of Allegiance. Also present were Trustees Richard A. Geyer and David P. Stotz.

Moved by Mr. Geyer, seconded by Mr. Stotz, that the minutes of the June 6, 2017 meeting be approved as written. Upon a vote, Mr. Geyer - Yes; Mr. Stotz –Yes; Mr. Kusmer – Yes; the motion carried.

Ellen Ickes, Fiscal Officer, provided printed financial reports to the trustees, and a financial report as follows:

Total bills: ..... $ 28,592.30

Total receipts: ..... $ 26,855.76

Cash total: ..... $ 1,055,920.75

It was moved by Mr. Stotz, seconded by Mr. Geyer, that the financial report be approved and the bills be paid. Upon a vote, Mr. Geyer – Yes; Mr. Stotz – Yes; Mr. Kusmer –Yes; motion carried.

PUBLIC COMMENT
A sign-in sheet was passed around and all present were requested to sign in (attached).

Nancy Stoner of 2317 Buckland Ave. was present and stated that she is considering putting her home up for sale. She expressed concern about her next-door neighbor putting up a garage/pole barn very close to the property line and the effect on the valuation on her property. She stated that her home is lower by about one floor than this neighbor's home, and she is concerned about water drainage from the new building coming onto her property. Ms. Stoner questioned whether a fire truck would be able to respond to a fire on the river bank behind the properties because of the closeness of buildings. Discussion took place with the trustees and Zoning Inspector Dave Bain. Mr. Kusmer stated that the trustees are aware of the situation, and the plans would need to be reviewed as the construction of the new building would be determinant if there will be water issues or not. Mr. Bain will review them. The issuance of permits and compliance with zoning regulations was discussed further. Ms. Stoner thanked the trustees and left the meeting.

Thomas Klos of Canterbury Drive approached the trustees' table and handed a letter (attached) that he requested the fiscal officer read out loud. After reading a few sentences aloud, Mrs. Ickes stated that she would instead make a copy for each of the trustees, and each trustee was handed a copy. Mr. Klos stated that Superintendent Bill Lagrou had removed garage sale signs he had placed at the corners of Canterbury and Cole, and at Cole and Tiffin, for a garage sale at his home. Mr. Lagrou came to the garage sale and told him he would have to remove his sign(s). Discussion took place to clarify that Mr. Lagrou is an employee of the township and a volunteer for the Ballville Volunteer Fire Department. They are two separate entities and the township contracts with the fire department for fire protection. Mr. Klos stated that people on River Run and Tomahawk Trace also had complaints against Mr. Lagrou because of snowplowing tearing up their yards and their conversations with the superintendent.

Gary Jackson of Tomahawk Trace spoke to the trustees and inquired about the township's policy for snowplowing. He had complaints about the way the township snowplows, including the placement of the snow that is plowed. Mr. Kusmer advised that snow can be placed in the right-of-way.

Terry Hall of River Run Drive advised that he had a problem with the superintendent when he tried to speak to him about his problems after the township had snowplowed his street. He informed the trustees that he found he just couldn't talk to the superintendent to discuss this.

Further discussion took place on the difference between the township and the fire department. The trustees assured the gentlemen that they would speak to Mr. Lagrou to address their complaints. The three men then left the meeting.

CEMETERY BOARD REPORT - Jack Ferguson and Jim Gillis
Mr. Gillis reported that all the cemeteries look good and he had nothing new to report.

Assistant Superintendent, Ken Hoffman, advised that the township has poured a few foundations.

Anstead Construction has provided a quote for work in the fall. As discussed at the last meeting, Anstead Construction is supposed to seal the concrete they installed last year, providing the labor for free, and the township will only be paying for the cost of sealer at the veterans' monument.

Regarding the cemeteries, Mr. Hoffman reported that Fremont Waterblasting provided a quote for the mausoleum work for a total of $5,835.00, broken down as follows: $2,175.00 for pressure washing; $3,360.00 to reseal; and $300.00 for a truck to haul water.

ZONING INSPECTOR REPORT - David Bain, Zoning Inspector
Mr. Bain and the trustees discussed Ms. Stoner's situation with her neighbor. Mr. Bain then reviewed his June 20 zoning report. He advised that he left a notice at one home to inform the occupant of the consequences of not mowing the property.

Mr. Kusmer advised that Assistant County Prosecutor Mark Mulligan will be handling junk vehicles for Sandusky Township, and perhaps he can also send a letter with strong language if we would like his assistance on Ballville's junk vehicle problems.

The Zoning Inspector Report from June 20, 2017 was entered into the township's meeting minutes.

PARKS BOARD REPORT - Bill Lagrou and Kerry Wood
Mr. Wood stated that at the last Parks Board meeting there was not much to discuss. Test lighting for Conner Park was discussed, and he noted that it should be here soon.

The members of the Parks Board would like to start on the development of the new park, perhaps beginning with the parking lot. Mr. Kusmer added that he hoped things could start moving by late summer/early fall. Mr. Hoffman noted that the weeds have been killed and the new grasses seed is in at Sunrise Cooperative.

Mr. Kusmer has started to lay out the pond and ditch area in the new park, along with the bridge. It is hoped that the township can apply for a grant to construct this. Hal Hawk has been instrumental in this project, and letters requesting donations have been sent out. The township has been speaking with State Representative Reineke about the 2018 Capital Appropriations budget, hoping for $400,000-$500,000 in grants. A grant for $100,000-$200,000 for nature work would pay for the bridge and wetlands. A community center is part of the plan for the new park. Mr. Kusmer stated that he has not heard from US Fish and Wildlife recently. He would like to mow paths through the park and get that seeded now.

Mr. Kusmer has a call in to Tom Hoffman of Valley Electric regarding a better breakdown on the bill submitted, but not yet paid by the township, for $4,173.75 for installation of lighting work that Valley Electric started in Conner Park in late 2016. Mr. Hoffman has not returned the call. The township would like to let Mr. Hoffman know the bill will not be approved for payment until a breakdown is received, and that this work needs to be completed as soon as possible.

ROAD SUPERINTENDENT REPORT – Assistant Superintendent Ken Hoffman
Mr. Hoffman reported that the 1990 International truck has been advertised for sale in the newspaper, and on Facebook, as well as being posted at the township house. Sealed bids will be opened at 6:00 p.m. at the next trustees' meeting, Wednesday, July 5.

He stated that Mr. Lagrou has written a letter to Wendy Corfman regarding grass in the roadway on River Run Drive.

Township employees have all the Conner Park grass and trees in.

Northcoast Sealing and M & B Asphalt have been asked for quotes for the driveways and crossovers on the recent drainage projects, namely Martin, Roselawn, Richard, and Buchanan Roads. The quote from received from M & B is $3,950.00.

Catch basins, sinkholes, and tiles are being worked on around the township. Mr. Hoffman informed the trustees that Tom Wadsworth is repairing a hole he put in a tile while installing a fence.

Michelle Sheasby, a concerned parent who lives on Taft Avenue, has requested signage be posted that there are autistic children in the neighborhood. Following discussion, the trustees agree that this should be done, and directed Mr. Hoffman to proceed with installation of the signs.

Mr. Hoffman stated that the first truckload of tile has arrived for the Stahl Road project.

OLD BUSINESS
Mr. Kusmer reminded those present that the Tuesday, July 4 meeting has been re-scheduled to Wednesday, July 5 due to the holiday. Joshua Randel of Liamer will arrive between 4:45-5:00 for photos in the park for the new website.

After discussion regarding increasing the property/casualty/liability insurance coverage for the township from the current $3,000,000.00 limit, Mr. Stotz made a motion, seconded by Mr. Geyer, to keep the current $3,000,000.00 in coverage. Upon a vote, Mr. Geyer – Yes; Mr. Stotz – Yes; Mr. Kusmer – Yes; the motion carried.

After a brief discussion regarding the cyber breach insurance coverage suggested by Derek Sprouse of Sprouse Insurance at the June 6 meeting, the issue was tabled until the next meeting on July 5.

NEW BUSINESS
The fiscal officer prepared check #27699 for payment of semi-annual property taxes for the Southland Meadows Detention Pond in the amount of $191.13. Mr. Geyer made a motion, seconded by Mr. Stotz, not to sign the check and, therefore, not pay the property taxes due July 14, 2017. Mr. Kusmer will follow up with Assistant Prosecutor Mark Mulligan regarding the status of the determination of ownership on this property.

Donald MacLeod has not paid the township for the Board of Zoning Appeals fees for the March 29 zoning appeal hearing. Mrs. Ickes stated that a letter dated May 23, 2017 was sent requesting payment by June 20. The trustees request that Solicitor Strickler be notified to send Mr. MacLeod a letter regarding this matter for payment to be made.

A brief discussion was held regarding township vehicle use by Zoning Inspector Dave Bain. The trustees advised that a township vehicle should be used in the course of his township activities, and Mr. Hoffman stated a vehicle would be available to Mr. Bain when needed.

Mr. Stotz made a motion, seconded by Mr. Geyer, for the reallocation of money in several funds. The motion passed following a roll call vote: Mr. Geyer – Yes; Mr. Kusmer - Yes; Mr. Stotz – Yes; as Resolution 2017-26:

RESOLUTION 2017-26
A RESOLUTION OF THE BOARD OF TRUSTEES OF BALLVILLE TOWNSHIP TO REALLOCATE AMONG ACCOUNT LINE ITEMS WITHIN THE GENERAL FUND, GASOLINE TAX FUND, AND CEMETERY FUND

Purchase orders and checks for bills were signed by the trustees at this meeting.

There being no further business, it was moved by Mr. Geyer, seconded by Mr. Stotz, to adjourn the meeting at 6:50 p.m. Upon a vote, Mr. Kusmer - Yes; Mr. Geyer - Yes; Mr. Stotz - Yes. The motion passed and the meeting was adjourned.

Respectfully submitted,

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Ellen K. Ickes, Fiscal Officer

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W. Robert Kusmer, Chairman